

**Minutes of the Meeting of the Parish Council held at Wacton Village Hall.**

**Weds 3<sup>rd</sup> June 2026 at 6.00pm at Wacton Village Hall**

**Present: - Chair Gary Mulhall, Councilors: Freddie Boone, Pete Fraser and Mike Hollamby**

**Parish Clerk: Alan Arber**

**3 Members of the public**

**The clerk was thanked for his 10 year of working at Wacton Parish Council**

**1. Public Participation**

None

**2. To consider any apologies for absence**

Kat Ireson sent her apologies for a personal matter. All agreed to accept

**3. To receive any disclosures of interest.**

Mulbee Solutions for a payment.

**4. To approve the minutes from the meeting held on 6<sup>th</sup> May 2026**

These were approved as a true record of the meeting held on 6<sup>th</sup> May and were duly signed by the chair

Proposed Freddie Boone Seconded Pete Fraser

**5. To consider matters arising from the last minutes (for information only).**

All items are on the agenda

**6. To receive a report from the County councillor. (Max 5 Minutes)**

Our new county Councillor gave the following report and apologised for being late M Thomas gave her report but did not leave it with the clerk

**7. To receive a report from the district councillors. (Max 5 Minutes)**

Kim Carsok is on holiday so was unable to attend the meeting

**8. To receive a report from the Village Hall committee.**

We are looking at Utilizing the Community Facilities Grant funding for new work on the village hall and it has taken over 7 weeks of phone calls and contact to get things moved over to the new trustees regarding the banking.

**9. To consider planning applications.**

- East Pye Solar and Scoping documents comments (for Info only)
- Field Battery Storage Plant update (for Info only)
- 2025/1689

Proposal: Erection of a Battery Energy Storage System (BESS) and associated infrastructure including access, drainage, landscaping and other incidental works

Location: Land North of The Junction of Market Lane and Carr Lane  
Great Moulton Norfolk

Applicant: Field Long Stratton Ltd

Application Type: Full Planning Permission

No further information has been sent to the clerk.

A video of transporting the abnormal load is on the Village Facebook Page.

## 10. Governance – To update Parish Council Policies

Code Of Conduct

Complaints Procedure

Data Protection Registration

Disciplinary Procedure

Equality Policy

Financial Regulations

FOI publication scheme

Grant Awarding Policy

General Risk Assessment

Grievance Policy

Lone Worker Policy

Pension Policy

IT Policy

Sickness and Absence Policy

Health and Safety Policy

Standing orders

Training Policy

Co-Option Policy

GDPR Policy

Model Publication Scheme

AI Policy

Data Audit Policy

All councillors approved the update policies

Proposed Freddie Boone Seconded Pete Fraser

The government update the clerk's mileage allowance from 45p to 55p

All agreed to accept this

## 11. Correspondence: -

Insurance Renewal Received

Pension Forum Invite received

Clerks Networking to be attended in June

Policies Updated

Scribe Financial Package Information requested and received and passed to the chairman

Details of Stream drainage ditch on Hall Lane.

Proposed Wildflower area map drawn up by councillor

Payment of South Norfolk in Bloom Grant received

AGAR details submitted to External Audit

AGAR Details acknowledged received and in line for Examination when its time

Registration of East Pye Solar logged under registration identification number is: FC734DEB1

VAT Reclaim submitted for £425.47

12.Maintenance

Village Green

Nothing to report

Trees at Blacks meadow

Nothing to report Take off agenda

13.To note receipts for May

South Norfolk in Bloom Payment £290.00

14.Authorization of payments

June Payments

- To approve payment of Clerks Salary and expenses for May £699.46
  - To approve payment to Norfolk Pension Scheme for Clerks Pension May £209.29
  - To approve payment to Parish Clerk for Website domain and Plan £375.24
  - To approve payment to Excite Solutions for Grass Cutting £457.80
  - To approve Payment to Viking for Stationery £35.41
  - To approve payment to NPTS for all council training £150.00
  - To approve Payment to Mulbee Solutions for Tree work £140.00
  - To approve Payment to Clear Councils for Parish Yearly Insurance charge £691.29
  - To approve payment to BT for Broadband Charges £41.94
  - To approve payment to 02 for clerk's Mobile £13.39
  - To approve payment to Lloyds for Credit card charge £3.00
  - To approve payment to Unity Trust for Monthly bank Charges £7.00
- Proposer Pete Fraser      Seconded Mike Hollamby
- To Note the financial position of the council  
The council started the month of May with a balance of £31,052.38 and after today's payments of £2823.82 we will start June with a balance of £28,228.56 with a VAT Reclaim of £425.47 submitted today for repayment to the council.
  - To receive the Internal control report  
Held over till July Meeting as not completed yet

15.Report on any ongoing matters:

- The woodland project and Bridge in the Copse repair.  
This has been started and it took just shy of 2 hours of the undergrowth to ascertain where the bridge needs to go.

- Tree Issues on The Green

Overhanging branches are even lower but still need doing

Small Crab apple tree in the play area needs looking at due to a 5-6 ft overhang.

More issues with Ivy and a tree near the play area and it has been done and we have gained 3-40 square footage of area since the tree has been removed.

- All Councillor Training and Clerk Training

Clerks networking will be attended by the clerk in June

All councillor Training was very good.

- CAF Funding and Wildflower Border

The works on the green with the new benches, Waste bins, wildflower border and copse repair will start asap and Councillor Boone had produced a map for all to see and it was agreed this was suitable for the works to be carried out.

A proposal on the zones for wildflower was presented by councillor Boone and we would need to speak with our contractor on that. Most councillors opted for option 1 on the map and this will go to the contractor to look at. A question was raised on how we do this and again we need to look at our contractor's proposals.

18. Matters raised by councillors and members of the public. (For information only).

We have received the letter from the solicitors regarding the request for the work (our request all agreed to) and all councillors agreed to give approval for the works to start in late September.

The missing sign should be with us in the coming weeks and they have what three words location for the actual site.

Several footpath areas have been reported and the at the top of Buttles Road has been done and closed the incident.

A request regarding the area when we have a fete and that the area is reduced to allow parking.

Box caterpillars for anyone that has a box tree or bush the caterpillars will do destroy that tree or bush. Could a check be done on this please.

The orchard fruit trees are looking drab but with rain they are looking better.

19. To receive details of the Parish Speed Watch group, plus Volunteers that are needed and SAM data download.

The SAM 2 machine needs moving to the Great Moulton end of the village on Monday to allow download for July meeting at that end of the village to collect data.

It is hoped extra volunteers are coming forward which means new training, and other issues.

20. To discuss the need for new parish councillors

We still need councillors and hope someone comes forward asap  
21. Items for the next agenda.

Internal control

NPTS Autumn Seminar Booking

SAM 2 download

Setting up emergency response officer

Meeting closed 6.41pm.

Dates of next meeting:

Parish Council meeting 1<sup>st</sup> July 2026 6pm